

Going Out With Friends Checklist

Planning

- Remember to select a date and place.
- Check with your parents and have your friends check with their parents.
- Make a list of everything you need to take with you.
- Put the event in everyone's calendar.
- It is sometimes helpful to write who is going to do which activity.
 - For instance, who is driving and who should be where at what time.



Communicating

- It is good to make sure that everyone understands all aspects of the outing so no one is disappointed and everyone stays safe.
- It is fine to re-confirm details closer to the date to remind people and check no one has forgotten.
- Make sure that friends and parents have your contact details, such as phone numbers.

Doing

- Meet up with your friends and have fun!
- Remember to stay together. You may be in a new place and that way you can help each other.

The Short List:

- Think and plan
- Discuss
- Make a list
- Tell everyone who needs to know
- Put it in your calendar
- Get ready
- Go!
- Reflect and think about how to make it even better next time

Friendly Events

9331 Main Street
Concord, MA 01789
Phone: 555.555.0125
E-mail Address:
info@friendswithfriends.com